



## **SPILL PREVENTION PLANS FOR MARINAS WITH FUEL SALES FACILITIES**

The Lake George Park Commission regulations, 6 NYCRR 646, Subpart 646-1.2(5) contain the following requirement:

"For each Class A marina with a petroleum sales facility, a plan relative to the inspection and maintenance of petroleum storage facilities and all associated equipment, and appropriate measures relative to spill prevention and countermeasures. Such plan shall include:

- (i) the inspection of all plumbing and related pumping equipment, not less than daily, to guard against leakage of petroleum products into the waters of the Park;
- (ii) the training of each person pumping motor fuels in procedures to guard against the spillage of such motor fuels into the waters of the park and procedures to respond to a spill; and
- (iii) the maintenance, in close proximity to the pumping facilities, of such equipment as is necessary to respond to any spill of petroleum products into the waters of the Park or on to land or structures where it may flow into the waters of the Park."

## **SPILL PREVENTION PLANS FOR MARINAS WITH FUEL SALES FACILITIES**

The following has been prepared to guide the preparation of Spill Prevention plans required by The Lake George Park Commission regulations, 6 NYCRR 646, Subpart 646-1.2(5):

1. The plan shall be a stand-alone document filed at the facility and with the following agencies: LGPC, DEC Spill Unit, local fire department, Town, Village or County. It shall be made available to government officials and employees of the facility upon request.
2. The plan shall be signed by the chief executive officer of the facility.
3. Responsibility for implementation of the plan shall be assigned to a specific executive or officer of the facility.
4. The plan shall have the following components:
  - A. Facility Schematic
  - B. Employee Training Program
  - C. Inspection & Maintenance Procedures
  - D. Emergency Response Procedures
5. Guidelines for content of plans
  - A. Facility Schematic: Shall be a diagram depicting the site, all buildings and other improvements, location of the fuel tank(s), lines and pumps, pump's shut-off switch and main electrical box, and emergency response equipment.
  - B. Employee Training Program: Shall assign training responsibility to a specific manager. Shall include training of all new employees and no less than annual training for all employees. Shall include familiarization with all aspects of the plan, including use of response equipment.
  - C. Inspection & Maintenance Procedures: Shall describe all procedures required by law for the detection of physical damage, leaks and fire hazards. Shall describe procedures for daily, monthly and annual inspections and assign responsibility for inspections to specific employees.
  - D. Emergency Response Procedures: Shall include specific steps for responding to minor and major spills and fires. Shall include notification list with priorities; ie 911, DEC Spill Unit, Owners, Insurance Co, etc. Shall describe response equipment such as Spill Kit, fire extinguishers and first aid kit and include instructions for use by employees.